



PAT McCRORY  
Governor

NICHOLAS J. TENNYSON  
Secretary

November 18, 2015

SUBJECT: REQUEST FOR QUOTATION  
MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following project in Division 5:

- **D5POC021, Division Five Annual Needs for Conduit Installation and Repair**  
**WBS Element: 21IM.05**  
Date of Availability: January 1, 2016; Completion Date: December 31, 2016  
May be Renewable for (2) Additional One Year Terms  
MBE (0%) WBE (0%)

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below:

<https://apps.dot.state.nc.us/vendor/directory/>

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than:

**2:00 p.m. on Wednesday, December 9, 2015.**

**Bid packages are available at [https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=5&let\\_status=Advertised](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=5&let_status=Advertised). The proposal shall be printed, stapled and returned in its entirety at the bid opening. Paper packages are available, if needed, in the Division Engineer's Office located at 2612 North Duke Street in Durham, North Carolina.**



**Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.**

Sincerely,

DocuSigned by:



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Michael J. Kneis, PE

Division Project Manager

cc: Steve Wardle, Systems Engineer  
Benny Sloan, BOWD  
Mickey Biedell, Contractual Services Unit

